



## WEENEEBAYKO AREA HEALTH AUTHORITY

### Human Resources Department

P.O. Box 664, Moose Factory, Ontario P0L 1W0

Tel: 705-658-4544

Fax: 705-658-4917

[www.waha.ca](http://www.waha.ca)

## EMPLOYMENT OPPORTUNITY:

**Position:** Housekeeper (3)  
**Site:** Weeneebayko General Hospital  
**Division:** Support Services  
**Reports to:** Manager of Support Services  
**Status:** Permanent Part Time

Weeneebayko Area Health Authority (WAHA) is looking for experienced professionals to fill the key role of Housekeeper.

### The Organization

Weeneebayko Area Health Authority (WAHA) is the leading health care provider on the western James Bay coast. WAHA comprises of hospitals in Moose Factory, Fort Albany, and Attawapiskat, with a Health Centre in Moosonee. WAHA also provides regional outpatient programs, as well as Paramedicine services in Moose Factory, Moosonee, Fort Albany, Kashechewan, Attawapiskat, and Peawanuck. The span of services, complexity of care needs in the region, and the depth of health integration has made WAHA a leader and a model of health care services in Northern Ontario. WAHA consists of 450 employees, a Physician team, many students, as well as community stakeholders. It is affiliated with Queens University and offers many educational opportunities for current and prospective team members.

### Position Profile Requirements:

- Demonstrated critical thinking and analytical skills
- Strong teamwork and communication skills
- Motivated professional who can work with minimal supervision

### Key Responsibilities:

- Provide a clean and cheerful environment of patients, public and staff.
- Work with various cleaning chemicals and disinfectants
- Replenish supplies in washrooms and rooms
- Ensure that all housekeeping carts are replenished and maintained properly
- Disinfect rooms according to the hospital's sanitization policy

### Qualifications/Experience:

- Successful completion of secondary school
- Job related experience in health care facility is an asset
- Reliable, personable and courteous
- Certification in WHIMIS or willingness to obtain
- Excellent communication skills, written and verbal
- Ability to communicate in the local native Cree language is an asset

### How to apply:

The successful candidate must provide a valid **Criminal Record Check** within a specified time frame.

Please apply in writing, providing three recent work references, quoting Competition #2021-093 by no later than 12:00 noon on May 17, 2021 to:

**Human Resources  
Weeneebayko Area Health Authority  
P.O. Box 664  
Moose Factory, ON P0L 1W0**

- Resumes can be emailed to [jobs@waha.ca](mailto:jobs@waha.ca) or faxed to 705-658-4917
- For more information contact the HR team by email above
- Only those selected for an interview will be contacted
- Internal applicants who meet the qualification and experience requirements and are in good standing with the organization's attendance management policy are strongly encouraged to apply