



## WEENEEBAYKO AREA HEALTH AUTHORITY

19 Hospital Drive, P.O. Box 664, Moose Factory, ON P0L 1W0  
Tel: 705-658-4544 Fax: 705-658-4917  
www.waha.ca

### EMPLOYMENT OPPORTUNITY:

**Title:** Decision Support Analyst  
**Division:** Performance  
**Reports to:** Manager of Quality and Patient Experience  
**Status:** Permanent Full-Time

The Weeneebayko Area Health Authority (WAHA) is seeking an experienced professional to fill the key role of **Decision Support Analyst**. This position reports to the Quality Assurance team, while also supporting the Manager of Financial Planning and Analysis.

#### The Organization

The Weeneebayko Area Health Authority (WAHA) is a unified, integrated First Nations Regional Health Authority and delivers most health services to area residents in the communities of Peawanuck, Attawapiskat, Fort Albany, Kashechewan, Moose Factory, and Moosonee. These services include primary care, nursing service, pre-hospital, acute hospital care, mental health services, diabetes education, dental services, and support services.

#### Position Profile Requirements

- Excellent written, oral, and electronic communication skills
- Demonstrated analytical skills with an ability to interpret, report, and act on statistical information
- Knowledge of funding systems, regulations, and processes
- Strong interpersonal skills and a strong understanding of customer relations.
- Experience interacting, working within, and leading multidisciplinary teams
- Knowledge of Indigenous health issues and the geographic region of the James and Hudson Bay Coast

#### Key Responsibilities

- Support the team's move towards data-driven decision-making framework
- Develop, monitor, and manage quality assurance processes on datasets to ensure data integrity
- Prepare ad-hoc reports to assist with day-to-day business use, corporate priorities, projects, data quality, and validation purposes
- Consult with management on statistics and analytics
- Provide leadership regarding data requirements across multiple platforms and databases
- Provide on-going guidance, training, and support of Decision Support tools
- Educate and promote health, safety, and wellness in the workplace
- Develop and present departmental, clinical, and corporate scorecards

#### Qualifications and Experience

- Bachelor's degree in Commerce, Business Administration, Accounting, or Engineering is required
- CPA designation, in progress, a willingness to obtain, or a designation in a relevant professional college is considered an asset
- 3-5 years of professional experience in a related field
- Thorough understanding of systems, processes, and operational improvement
- Experience working as a team member and leader
- Strong knowledge of Microsoft PowerPoint, Excel, and office suite

#### How to Apply

The successful candidate must provide a valid **Vulnerable Sector Screen Check** within a specified time frame.

Please apply in writing, providing three recent work references and their email addresses, quoting Competition #2021-129 by Monday July 12, 2021 by 12:00 o'clock noon to:

Human Resources  
Weeneebayko Area Health Authority  
P.O. Box 664  
Moose Factory, ON P0L 1W0

- Resumes can be emailed to [jobs@waha.ca](mailto:jobs@waha.ca) or faxed to 705-658-4917
- For more information contact the HR team by email above
- Only those selected for an interview will be contacted

Weeneebayko Area Health Authority is an inclusive employer. Accommodations are available in accordance with the Ontario Human Rights code and Accessibility of Ontarians with Disabilities Act, 2005.

Posted: July 5, 2021