



Weeneebayko Area Health Authority
19 Hospital Drive
P.O. Box 664
Moose Factory, ON
P0L 1W0
Canada

T: 705-658-4544
W: www.waha.ca

EMPLOYMENT OPPORTUNITY:

Title: Unit Clerk (Rehabilitation Dept.) - Summer Student
Division: Support Services
Location: Moose Factory
Reports to: Supervisor of Dietary Services
Status: Summer Student

The **Weeneebayko Area Health Authority (WAHA)** is seeking a summer student who is currently enrolled in secondary school to join our rehabilitation team as a **Summer Student**. Come and have a great experience and be part of a great team.

Who We Are

Weeneebayko Area Health Authority (WAHA) is the leading health care provider on the western James Bay coast. WAHA comprises of hospitals in Moose Factory, Fort Albany, and Attawapiskat, with a Health Centre in Moosonee. WAHA also provides regional outpatient programs, as well as Paramedicine services in Moose Factory, Moosonee, Fort Albany, Kashechewan, Attawapiskat, and Constance Lake. The span of services, complexity of care needs in the region, and the depth of health integration has made WAHA a leader and a model of health care services in Northern Ontario. WAHA consists of 450 employees, a Physician team, many students, as well as community stakeholders. It is affiliated with Queens University and offers many educational opportunities for current and prospective team members.

Profile, Qualifications, and Experience

- Currently enrolled in secondary school and returning to school in the fall
- Working with the rehabilitation services staff on administrative duties
- Answer, screen, and forward incoming phone calls
- Flexible and able to adapt to quickly changing environments
- Excellent oral and written communication skills

Join our Team

The successful candidate must provide a valid **Criminal Record Check** within a specified time frame.

Please apply in writing, providing three recent work references, quoting **Competition #2024-118** by no later than **Friday, May 31st, 2024 at 12:00 noon** to:

Human Resources
Weeneebayko Area Health Authority
P.O. Box 664
Moose Factory, ON P0L 1W0

- Resumes can be emailed to jobs@waha.ca or faxed to 705-658-4917
- For more information contact the HR team by email above
- Only those selected for an interview will be contacted
- **Please be advised that in order to be eligible for employment at Weeneebayko Area Health Authority, all new hires must have received the full series of a COVID-19 vaccine or combination of COVID-19 vaccines approved by Health Canada**

Weeneebayko Area Health Authority is an inclusive employer. Accommodations are available in accordance with the Ontario Human Rights code and Accessibility of Ontarians with Disabilities Act, 2005.

Posted May 8, 2024