



**Weeneebayko Area  
Health Authority**  
19 Hospital Drive  
P.O. Box 664  
Moose Factory, ON  
P0L 1W0  
Canada

T: 705-658-4544  
W: [www.waha.ca](http://www.waha.ca)

## EMPLOYMENT OPPORTUNITY:

**Title:** Unit Clerk (Diagnostic Imaging) - Summer Student  
**Division:** Diagnostic Imaging  
**Location:** Moose Factory  
**Reports to:** Director of Clinical Resources  
**Status:** Summer Student

The **Weeneebayko Area Health Authority (WAHA)** is seeking a summer student who is currently enrolled in secondary school to join our Diagnostic Imaging team as a **Summer Student**. Come and have a great experience and be part of a great team.

### Who We Are

Weeneebayko Area Health Authority (WAHA) is the leading health care provider on the western James Bay coast. WAHA comprises of hospitals in Moose Factory, Fort Albany, and Attawapiskat, with a Health Centre in Moosonee. WAHA also provides regional outpatient programs, as well as Paramedicine services in Moose Factory, Moosonee, Fort Albany, Kashechewan, Attawapiskat, and Constance Lake. The span of services, complexity of care needs in the region, and the depth of health integration has made WAHA a leader and a model of health care services in Northern Ontario. WAHA consists of 450 employees, a Physician team, many students, as well as community stakeholders. It is affiliated with Queens University and offers many educational opportunities for current and prospective team members.

### Profile, Qualifications, and Experience

- Currently enrolled in secondary school and returning to school in the fall
- Working with the diagnostic staff on administrative duties
- Answer, screen and forward incoming phone calls
- Registering, booking patients for appointments with Diagnostic Imaging
- Flexible and able to adapt to quickly changing environments
- Ability to work within a team

### Join our Team

The successful candidate must provide a valid **Criminal Record Check** within a specified time frame.

Please apply in writing, providing three recent work references, quoting **Competition #2024-119** by no later than **Friday, May 31<sup>st</sup>, 2024 at 12:00 noon** to:

**Human Resources**  
**Weeneebayko Area Health Authority**  
P.O. Box 664  
Moose Factory, ON P0L 1W0

- Resumes can be emailed to [jobs@waha.ca](mailto:jobs@waha.ca) or faxed to 705-658-4917
- For more information contact the HR team by email above
- Only those selected for an interview will be contacted
- **Please be advised that in order to be eligible for employment at Weeneebayko Area Health Authority, all new hires must have received the full series of a COVID-19 vaccine or combination of COVID-19 vaccines approved by Health Canada**

Weeneebayko Area Health Authority is an inclusive employer. Accommodations are available in accordance with the Ontario Human Rights code and Accessibility of Ontarians with Disabilities Act, 2005.

Posted May 8, 2024